

PREBILL

File #: 107135-001

Inv #: Sample

RE: FLSA Claim/VT Country Store

DATE	ENTRY #	DESCRIPTION	HOURS	AMOUNT	LAWYER
Mar-05-12	259841	Research re: FLSA claim. Review material from client.	1.50	285.00	EHG
Mar-14-12	259842	Research re: VCS docs and FLSA.	1.50	285.00	EHG
Mar-21-12	259560	Research in FLSA, cases, and related CFR. Discussions with E. Gallivan regarding strategy.	2.30	402.50	CJL
	313027	Research re: FLSA. Phone call to potential witness - spoke.	2.50	475.00	EHG
Mar-22-12	259563	Research regarding POS system used by VCS.	2.30	402.50	CJL
Mar-27-12	313028	Telephone call to employment attorney to discuss strategies of state and federal statutes. Discussions with E Gallivan. Review statutory materials.	1.20	210.00	CJL
	259688	Research. Conference with Attorney Larson.	1.10	209.00	EHG
Mar-28-12	313029	Phone call from potential witness - spoke.	0.50	95.00	EHG
Apr-16-12	260861	Research pleading for filing case.	1.60	280.00	CJL
Apr-20-12	260567	Research in vermont and federal statutes, rules and regulations to determine issues such as state vs federal court and state v federal claims.	4.20	735.00	CJL
May-10-12	261865	Figure out strategy.	0.30	57.00	EHG
Jul-11-12	275018	Meeting with E Gallivan to plan case.	0.60	105.00	CJL
	313030	Conference with Attorney Larson. Contact potential witnesses.	0.70	133.00	EHG
Jul-17-12	265065	Legal research and writing for	3.30	577.50	CJL

		meeting with potential clients. Discussions with E Gallivan regarding same.			
Jul-19-12	275021	Continue research and drafting regarding federal claims.	1.70	297.50	CJL
Jul-21-12	313031	Prepare for and meeti with Dorreen and potential witness.	3.90	682.50	CJL
	265181	Prepare for meeting and attend meeting with prospective plaintiffs.	4.60	874.00	EHG
Aug-25-12	267821	Research and writing for draft complaint	2.30	402.50	CJL
Aug-31-12	268034	Review and revise complaint.	0.20	38.00	EHG
Sep-07-12	267969	Research similar cases.	0.90	157.50	CJL
Sep-08-12	275023	Work on complaint. Research and draft state class action and state law claims.	2.20	385.00	CJL
Sep-18-12	313032	Discuss named plaintiffs with E Gallivan. Telephone call to potential plaintiff.	0.30	52.50	CJL
	268618	Make phone calls to prospective plaintiffs.	0.40	76.00	EHG
	268619	Review notes from meetings and revise complaint.	1.10	209.00	EHG
Sep-20-12	313033	Meet with potential plaintiff	1.50	262.50	CJL
Oct-10-12	313034	Review engagement agreements.; Telephone call to potential plaintiff - left message	0.60	105.00	CJL
Oct-11-12	269592	Meet with Doreen to go over fee agreement, consent and complaint.	0.50	95.00	EHG
Dec-04-12	272254	Conference with Attorney Larson.	0.40	76.00	EHG
Dec-07-12	272789	Review complaint and federal claim. Draft FLSA portion of claim. Review federal rules and local rules and format same.	1.60	280.00	CJL
Dec-10-12	272708	Work on FLSA Complaint. Finalize complaint, other filing papers for federal court. Research in procedure for obtaining preliminary certification in federal case law.	2.40	420.00	CJL
	272722	Secretarial Time - Prepare Complaint – Collective Action (FLSA) for filing in U.S.	0.60	30.00	LAF

		District Court; prepare letter for mailing to U.S. District Court of Vermont			
Dec-13-12	273034	Attend to service of summons and complaint.	0.60	105.00	CJL
	273044	Review summons and complaint re local rules.	0.10	17.50	CJL
	273193	Secretarial Time - Prepare letter for mailing to the Bennington County Sheriff for service of Summons and Complaint upon The Vermont Country Store	0.30	15.00	LAF
Dec-18-12	273682	Telephone call to Doreen Forauer - left message; Telephone call to Doreen Forauer - spoke	0.40	70.00	CJL
Dec-31-12	273728	Review letter from A Maas.	0.20	35.00	CJL
Jan-14-13	274500	Secretarial Time - Prepare letter for mailing to Court filing Proof of Service upon The Vermont Country Store, Inc.	0.30	15.00	LAF
Jan-25-13	275543	Meet with Doreen Foreaur to discuss strategy and expectations for her role in FLSA claim.	1.10	192.50	CJL
Feb-08-13	277214	Review pleadings and discovery. Review pleading rules for Defendants' failure to plead with specificity.	1.30	227.50	CJL
	277215	Research generally for Motion to Conditionally Certify in 2nd Circuit, Supreme Court, other federal cases and exemplars.	1.10	192.50	CJL
Feb-10-13	277216	Begin drafting motion for conditional certification.	1.80	315.00	CJL
Feb-11-13	277226	Continue working on motion.	3.00	525.00	CJL
Feb-12-13	276485	Continue working on motion for certification.	3.40	595.00	CJL
Feb-13-13	276452	Continue working on motion to add requests for notice, discovery, opt-in period.	1.50	262.50	CJL
Feb-14-13	276484	Review correspondence from Maas re discovery requests. Review local court rules regarding same. Review rules regarding ENE.	0.40	70.00	CJL

Feb-19-13	277246	Additional research on notice and certification.	1.00	175.00	CJL
Feb-20-13	277257	Continue working on motion.	4.60	805.00	CJL
Feb-22-13	277260	Telephone call to Doreen Forauer - spoke	0.10	17.50	CJL
Feb-26-13	277275	Work on discovery schdule.	0.50	87.50	CJL
Feb-27-13	277282	Work on Foreaur affidavit. Meet with Doreen.	2.60	455.00	CJL
Mar-01-13	277284	Meet with Doreen and review and edit and add to affidavit. Finalize same. Begin work on answers to interrogatories.	3.10	542.50	CJL
	277148	Secretarial Time - Formatting of discovery requests to be answered by Doreen Forauer	0.30	15.00	LAF
Mar-04-13	277484	Review documents from Doreen.	0.90	157.50	CJL
Mar-05-13	277320	Secretarial Time - Formatting of Plaintiff's Response to Defendant's First Requests to Produce	0.30	15.00	LAF
Mar-07-13	277408	Work on discovery responses. Meet with D Forauer. Review email from Maas. Respond with discovery schedule and email.	2.50	437.50	CJL
Mar-08-13	277472	Go through documents for discovery production.	5.80	1,015.00	CJL
	277523	Secretarial Time - Labeling and copying of documents to be disclosed; prepare Index of Disclosed Documents	2.00	100.00	LAF
Mar-11-13	277841	Finish motion for certification.	3.40	595.00	CJL
	277518	Secretarial Time - Labeling and copying of additional documents to be disclosed; put originals in binder; preparation of Discovery Certificate re: Plaintiff's Response to Defendant's First Interrogatories and Requests to Produce	1.80	90.00	LAF
Mar-12-13	277846	Compile documents for filing. Email to Andrew Maas. Deliver discovery materials.	1.20	210.00	CJL
	277529	Secretarial Time - Scanning of Disclosed Documents; prepare transmittal letter to Court; E-Filing of Discovery Certificate and letter with U.S. District Court	0.80	40.00	LAF

Mar-14-13	277853	Receive emails from Maas. File motion.	0.50	87.50	CJL
	277821	Secretarial Time - Prepare Plaintiff's Motion for Conditional Certification of Collective Action and to Notify Class, Affidavit of Doreen Forauer in Support, Plaintiff's Memorandum of Law In Support, and Notice of Opportunity to Join A Lawsuit to Recover Back Wages, and Plaintiff's Consent Form for filing; E-Filing with Court with copies to Attorney Maass and Doreen Forauer	1.30	65.00	LAF
Mar-15-13	277858	Review filing. Draft proposed order.	0.80	140.00	CJL
	277812	Secretarial Time - Prepare Plaintiff's Proposed Order Re: Conditional Certification of Collective Action and Notification to Class; E-File with copies to Attorney Maass and client	0.50	25.00	LAF
Apr-08-13	279221	Review motions filed by Defendant.	1.00	175.00	CJL
Apr-11-13	279189	Review motions practice. Review court rules.	3.20	560.00	CJL
Apr-12-13	279196	Continue working on response to pleading.	1.40	245.00	CJL
	279251	Secretarial Time - Prepare Plaintiff's Response to Defendant's Cross-Motion for Right to Object to Plaintiff's Proposed Notification to Class	0.40	20.00	LAF
Apr-15-13	279280	Secretarial Time - Prepare Certificate of Service; E-Filing of Plaintiff's Response to Defendant's Cross-Motion For Right to Object to Plaintiff's Proposed Notification to Class and Certificate of Service with Court; copy to client and Attorney Maass	0.50	25.00	LAF
Apr-17-13	279773	Review notice from court.	0.10	17.50	CJL
	279442	Secretarial Time - Prepare letter for mailing to Doreen Forauer with notice of hearing set for June 3rd at 1 p.m.	0.30	15.00	LAF
Apr-22-13	279747	Discuss strategy with E Gallivan.	0.30	52.50	CJL
May-09-13	281279	Review court order and research in local rules. Review file documents for motion hearing. Telephone calls to attorneys and	2.50	437.50	CJL

clerks for advice on same. Calls to potential witness.

May-10-13	313035	Telephone call from employment attorney to discuss strategy	0.30	52.50	CJL
May-15-13	281256	Review correspondence form Maass. Research regarding rule 68	1.50	262.50	CJL
May-20-13	281233	Review motion and look into getting plaintiff here. Review NOH. Review discovery responses. Research federal case law on offer of judgment effect on FLSA.	2.00	350.00	CJL
May-21-13	281215	Motion for appearance by telephone. Email to Chip Emmerson.; Telephone call to Doreen Forauer - left message; Review offer of judgment.; Telephone call from Court.	0.70	122.50	CJL
	281351	Secretarial Time - Prepare Plaintiff's Motion to Appear By Telephone and Certificate of Service; E-File with U.S. District Court; copies to Doreen Forauer and Attorney Maass	0.40	20.00	LAF
May-22-13	281384	Telephone call to Andrew H. Maass, Esquire - left message. Email from Doreen. Email to Doreen. Research time computation for Rule 68 offer.; Emails from and to Doreen re Rule 68. Email to Chip Emmerson.; Telephone call to Andrew H. Maass, Esquire - left message. Telephone call to Pam at Court re motion.	1.10	192.50	CJL
May-23-13	313037	Telephone call from Andrew H. Maass, Esquire - spoke; Telephone call to potential plaintiff - left message; Telephone call to potential plaintiff - left message; Telephone call to Doreen Forauer - spoke	0.60	105.00	CJL
May-28-13	281591	Review pleadings file. Telephone call from court officer. Telephone call to Pam Lane, court officer. Attend telephone conference with court. Receive and review minute from hearing.	1.20	210.00	CJL
	281595	Draft letter to client regarding Rule 68. Letter to Maas regarding Rule 68.	0.70	122.50	CJL
	281597	Prepare for telephone call with Doreen to go over possible testimony.	0.60	105.00	CJL

	281598	Telephone call to Doreen Forauer - spoke at length about motion hearing.	0.50	87.50	CJL
	281665	Secretarial Time - Prepare email to client with Entry Order granting motion to appear by phone for hearing on 6/3/13	0.20	10.00	LAF
	281668	Secretarial Time - Prepare letter for mailing and emailing to Doreen Forauer re: offer of judgment	0.30	15.00	LAF
	281669	Secretarial Time - Prepare letter for mailing and emailing to Attorney Maass	0.30	15.00	LAF
May-29-13	281728	Review letter from Doreen re status. Email to Doreen re same.	0.40	70.00	CJL
May-30-13	281715	Prepare for oral argument.	3.20	560.00	CJL
May-31-13	281800	Continue preparation for notice argument.	3.60	630.00	CJL
Jun-03-13	281878	Prepare for motion hearing and attend motion hearing.; Telephone call to Doreen Forauer - spoke; Telephone call from Doreen Forauer - left message; Telephone call to Doreen Forauer - spoke	3.70	647.50	CJL
Jun-04-13	282456	Meet with potential witness in Middletown Springs.	0.50	87.50	CJL
	282457	Meet with potential witness in Danby. (Travel - 41 miles)	1.50	262.50	CJL
	282461	Receive and review letter from Maass regarding discovery responses.	0.40	70.00	CJL
Jun-05-13	282059	Draft emails to witnesses.	0.80	152.00	EHG
Jun-11-13	282441	Draft emails to witnesses.	0.20	38.00	EHG
Jun-12-13	282538	Prepare for meeting with potential witness. Discuss same with E Gallivan.	0.60	105.00	CJL
Jun-13-13	313038	Meet with potential witness to discuss testimony, draft affidavit, file with court.	1.60	280.00	CJL
	282637	Secretarial Time - Prepare Certificate of Service; E-filing of Affidavit of Maureen Dunham in Support of Motion for Conditional Certification of Collective Action and to Notify Class and Certificate of Service with court; copies to Doreen Forauer and Attorney Maass	0.60	30.00	LAF

Jun-14-13	313039Prepare for meeting with potential witness. Meet with potential witness. Begin preparing affidavit for same.	1.20	210.00	CJL
Jun-15-13	313040Draft affidavit of potential witness. Correspondence with potential witness.	0.90	157.50	CJL
Jun-17-13	283028Research regarding time rounding.	0.80	140.00	CJL
Jun-20-13	282938Emails from and to Shelley Hier	0.20	35.00	CJL
Jun-25-13	313041Receive and respond to email from potential witness.	0.30	52.50	CJL
Aug-01-13	285225Review order from court.; Telephone call to Doreen Forauer - left message.	1.40	245.00	CJL
	285226Discussions with E Gallivan and L Fenton regarding proceedings for processing notice and claims. Research regarding same.	3.10	542.50	CJL
	285228Research discovery proceedings for FLSA claims.	1.20	210.00	CJL
	285423Secretarial Time - Prepare letter for mailing to Doreen Forauer with copies of Opinion and Order and Notice of Opportunity to Join a Lawsuit to Recover Back Wages	0.30	15.00	LAF
Aug-02-13	285152Telephone call from Doreen Forauer - spoke	0.30	52.50	CJL
	285155Emails from and to Maass re deadlines and agreement to notice.	0.20	35.00	CJL
Aug-05-13	285213Emails from and to Andy Maass re order deadlines.	0.30	52.50	CJL
Aug-20-13	313042Secretarial Time - Research flight prices from Arizona flying into Burlington, VT, Albany, NY, and Manchester, NH for Doreen Forauer travel to testify	0.40	20.00	LAF
Aug-31-13	286476Draft content for website explaining lawsuit, flsa	2.10	367.50	CJL
Sep-03-13	286608Receive and review correspondence from Maass with disclosed names.; Telephone call to Andrew H. Maass, Esquire - left message	1.30	227.50	CJL
	286613Work on website material for VCS case.;	0.70	122.50	CJL

	286615	Telephone call from Andrew H. Maass, Esquire - spoke	0.10	17.50	CJL
	286727	Emails to and from Andy Maass regarding usability of address spreadsheet.	0.20	35.00	CJL
Sep-04-13	286722	Emails from Andy Maass and his assistant regarding discovery. Email to Maass regarding same.	0.30	52.50	CJL
Sep-09-13	287563	Meet with Tanya and Linda to go over process for database to mailing.	0.40	70.00	CJL
	286968	Secretarial Time - Take out duplicate entries in address list (A-H)	0.60	30.00	LAF
Sep-10-13	287059	Secretarial Time - Take out duplicate entries in address list (I-Z); add column in excel to separate last name and first name to prepare mailing labels	2.40	120.00	LAF
Sep-18-13	287591	Prep work for mailing.	0.60	105.00	CJL
	287594	Work on website section for information on suit.	2.40	420.00	CJL
	287444	Secretarial Time - Copying of Notice to be sent to all on mailing list and putting labels on envelopes (774)	2.00	100.00	LAF
Sep-19-13	287463	Secretarial Time - Stuffing and sealing of envelopes (774) with Notice of Opportunity to Join A Lawsuit	6.00	300.00	LAF
Sep-20-13	287609	Attention to mailing. Correspondence regarding same to A Maass.; Telephone call from Andrew H. Maass, Esquire - left message; Telephone call to Andrew H. Maass, Esquire - spoke	1.30	227.50	CJL
	287614	Various matters for coordinating campaign of mailings and phone calls from potential plaintiffs.	3.10	542.50	CJL
	287469	Secretarial Time - Stamping and mailing of envelopes to individuals on mailing list (774); deliver to post office	1.00	50.00	LAF
	287470	Secretarial Time - Prepare letter for mailing to Attorney Maass re: mailing of Notice of Opportunity to Join A Lawsuit	0.30	15.00	LAF
	288426	Legal Assisant: Assisting Linda Fention with stamping envelopes to individuals on mailing list; Delivering to post office	1.00	30.00	TLF

Sep-23-13	288117 Work on website information	0.50	87.50	CJL
	288121 Telephone calls to prior contacts. Telephone calls from potential plaintiffs.	1.10	192.50	CJL
Sep-24-13	288122 Correspondence and telephone calls with potential plaintiffs.	1.10	192.50	CJL
	287735 Paralegal Time - Receipt of 3 Consents to Become Party Plaintiff - add as party in Amicus, open folder, and scan to file	0.30	15.00	LAF
Sep-25-13	288132 Emails from and to potential plaintiffs.	0.60	105.00	CJL
	288134 Telephone calls from current plaintiffs.	0.30	52.50	CJL
	288135 Review mail returns and deal with re-mailing to forwards. Telephone calls from potential class memebbers.	0.70	122.50	CJL
	287743 Secretarial Time - Receipt of returned envelopes - add forwarding addresses to mailing list and resend to 26 individuals	0.90	45.00	LAF
Sep-26-13	287775 Secretarial Time - Receipt and documenting of 27 returned envelopes; re-mail to 5 forwarding addresses	0.50	25.00	LAF
Sep-27-13	288141 Emails from and to Andy Maass regarding consent forms.	0.30	52.50	CJL
	287974 Paralegal Time - Prepare Certificate of Service; E-Filing of Consents to Become Party Plaintiffs of Nancy J. Bart, Michael Mullady, Candy Manning, Jolene Kalanquin, and Gwendolyn Taft	0.50	25.00	LAF
	287975 Secretarial Time - Receipt and documenting of returned envelopes (23); re-mailing of 4 with forwarding addresses	0.40	20.00	LAF
Sep-30-13	288147 Emails from and to potential plaintiffs.	0.90	157.50	CJL
	288191 Secretarial Time - Receipt of 27 returned envelopes; documenting of same; re-mailing to 3 individuals	0.50	25.00	LAF
	288115 Legal Assistant: Design postcards to send out for reminders; Worked on formatting and changes	2.00	60.00	TLF
Oct-01-13	289619 Calls and emails with potential plaintiffs.	0.20	35.00	CJL
	288325 Secretarial Time - Updating of mailing list	0.30	15.00	LAF

	288428	Legal Assistant: Additional formatting of postcards; Printing, tearing and labeling postcards	2.00	60.00	TLF
Oct-02-13	289614	Email from Maass re court order definition of CS employees.	0.20	35.00	CJL
	288642	Secretarial Time - Receipt and documenting of 8 returned envelopes; re-mailed 1	0.30	15.00	LAF
Oct-03-13	289602	Telephone calls from and to prospective plaintiffs.	0.50	87.50	CJL
	289604	Calls from and to potential plaintiffs.	0.40	70.00	CJL
	289605	Discussion with E Gallivan regarding additional potential plaintiffs identified by Maass. Review order and email to Maass.	0.30	52.50	CJL
	289608	Telephone call from potential witness.	0.40	70.00	CJL
	289609	Correspondence with Doreen Forauer.	0.30	52.50	CJL
	288648	Secretarial Time - put labels on postcards for mailing on 10/4/13	2.00	100.00	LAF
Oct-04-13	288650	Secretarial Time - Stamping and mailing of postcards	1.00	50.00	LAF
	288654	Secretarial Time - Preparation of Certificate of Service; E-Filing of Consent to Become Party Plaintiff of Candice Mayette and Certificate of Service	0.30	15.00	LAF
Oct-07-13	289595	Emails from and to potential plaintiffs.	0.40	70.00	CJL
	289596	Emails to and from Doreen.	0.20	35.00	CJL
	289600	Telephone calls from and to current plaintiffs.	0.20	35.00	CJL
	288662	Secretarial Time - Receipt and documenting of 3 returned envelopes	0.20	10.00	LAF
Oct-08-13	289590	Telephone call from potential plaintiff.	0.50	87.50	CJL
Oct-09-13	313043	Receive email from potential plaintiff.	0.40	70.00	CJL
	289028	Secretarial Time - Receipt and documenting of 4 returned postcards; forwarding to 3 individuals	0.30	15.00	LAF
Oct-10-13	289039	Secretarial Time - Receipt and	0.20	10.00	LAF

	documenting of 3 returned postcards; re-mailing to 1 individual			
Oct-11-13	289565 Receive and review notices from court re filings.	0.30	52.50	CJL
	289126 Secretarial Time - Prepare Certificate of Service; E-Filing of Consent to Become A Party Plaintiff of Robert Middleton and Marissa Fitzgerald	0.30	15.00	LAF
	289130 Secretarial Time - Receipt and documenting of 7 returned postcards	0.20	10.00	LAF
Oct-14-13	289562 Research regarding contact with classmembers in response to VCS pleading.	2.00	350.00	CJL
Oct-15-13	289552 Telephone call from potential plaintiff.	0.20	35.00	CJL
	289561 Telephone call from potential plaintiff.	0.40	70.00	CJL
	313044 Secretarial Time - Email Consent form to potential plaintiff	0.20	10.00	LAF
Oct-16-13	289548 Attention to notice to additional potential plaintiffs from Maass.	0.50	87.50	CJL
	289381 Secretarial Time - Receipt of 6 additional individuals to send Notice and Consent form to; add to mailing list, etc.; prepare letter for mail and email to Attorney Maass	0.50	25.00	LAF
Oct-18-13	289524 Begin drafting response to motion for protective order.	1.90	332.50	CJL
	289517 Secretarial Time - Prepare Certificate of Service for filing of Consents to Become Party Plaintiff of Susan D. Clark, Linda J. Kasuba, Matthew Martindale, and Mark W. Miller; E-File with Court; copies to Attorney Maass	0.50	25.00	LAF
Oct-19-13	289690 Continue research and writing opposition to motion for protective order.	3.10	542.50	CJL
Oct-21-13	289691 Finish research and drafting opposition to motion for protective order. Final editing and filing.	3.40	595.00	CJL
	289692 Emails from and to potential class member	0.20	35.00	CJL
	289705 Secretarial Time - Prepare Plaintiff's	0.50	25.00	LAF

Memorandum In Opposition to
 Defendant's Motion for Protective Order
 Re: Plaintiff's Notifications Through
 Website Posting and Postcard and
 Certificate of Service; E-File with Court

Oct-23-13	289824	Telephone call form prospective plaintiff.	0.20	35.00	CJL
Oct-24-13	289867	Secretarial Time - Preparation of Certificate of Service; E-Filing of Consents to Become Party Plaintiff of Mary Lou Cameron, Donna Priolo, Ronald Austin, and Jamie Tucker; copies to Attorney Maass	0.50	25.00	LAF
Nov-01-13	290304	Paralegal Time - Prepare Certificate of Service; E-Filing Consent to Become Party Plaintiff of Carole Kulikowski and Certificate of Service with Court; copies to Maass	0.30	9.00	LAF
Nov-04-13	290319	Meet with current opt-in plaintiff to answer questions about status and expectations of suit.	0.30	52.50	CJL
	290320	Review defendants reply memo on motion for protective order. Draft reply memorandum including research regarding same.	1.10	192.50	CJL
	290418	Secretarial Time - Preparation of Plaintiff's Reply Memorandum In Opposition to Defendant's Motion for Protective Order Re: Plaintiff's Notifications Through Website Posting and Postcard; E-File with Court, copy to Attorney Maass	0.40	20.00	LAF
Nov-05-13	290720	Email from Andy Maass re motions. Email to Maass regarding same.	0.50	87.50	CJL
	290723	Meet with E Gallivan for planning amended pleadings and rule 23 motion.	0.50	87.50	CJL
Nov-07-13	290490	Telephone call form potential plaintiff. Telephone call to potential plaintiff.	0.20	35.00	CJL
Nov-08-13	290708	Review notices from court re additional plaintiffs.	0.20	35.00	CJL
	290521	Paralegal Time - Preparation of Certificate of Service; E-Filing of Consent to Become A Party Plaintiff of Devon R. Austin,	0.40	12.00	LAF

Debbie Bezio, Amanda Pritchard, and
Carol Jean Pritchard

Nov-11-13	290698	Telephone call to Andrew H. Maass, Esquire - left message; Telephone call from Andrew H. Maass, Esquire - spoke; Telephone call to Andrew H. Maass, Esquire - spoke	0.20	35.00	CJL
Nov-12-13	290695	Draft email correspondence to Andy Maass regarding agreement on motion for protective order.	0.30	52.50	CJL
Nov-13-13	290732	Secretarial Time - Prepare Certificate of Service re: Plaintiff's Reply Memorandum in Opposition to Defendant's Motion for Protective Order Re: Plaintiffs' Notifications Through Website Posting and Postcard; File with Court	0.30	15.00	LAF
Nov-18-13	291137	Telephone call from potential opt-in. Email from potential opt-in. Email to potential opt-in.	0.30	52.50	CJL
Nov-19-13	291129	Paralegal Time - Prepare Certificate of Service; E-Filing of Consent to Become Party Plaintiff of Deborah Connors and Certificate of Service; copies to Attorney Maass	0.40	12.00	LAF
Nov-26-13	291572	Review court order on motion for protective order.	0.90	157.50	CJL
Dec-05-13	292786	Telephone call from Andrew H. Maass, Esquire - spoke	0.10	17.50	CJL
	292788	Emails from and to potential plaintiff.	0.20	35.00	CJL
	292789	Emails from and to Doreen Forauer.	0.20	35.00	CJL
Dec-06-13	292790	Telephone call with potential plaintiff.	0.40	70.00	CJL
Dec-16-13	292832	Review emails from Maass and discovery stipulation. Discuss with Erin Gallivan. Telephone call from A Maass.; Telephone call to Andrew H. Maass, Esquire - spoke	1.00	175.00	CJL
Dec-23-13	292839	Receive and review order from court re discovery schedule.	0.10	17.50	CJL
Jan-20-14	294671	Review and revise letters to clients.	0.30	57.00	EHG
Jan-26-14	294448	Review case file. Review discovery issues. Draft Rule 26a disclosures.	2.90	507.50	CJL

	294449	Draft correspondence to plaintiffs including status update and deposition request notices.	0.80	140.00	CJL
Jan-27-14	294607	Finish work on letters to plaintiffs.	0.90	157.50	CJL
	294608	Draft requests for production and research regarding same. Draft requests to admit and research for same.	4.50	787.50	CJL
	294614	Paralegal Time - Prepare excel spreadsheet of current Plaintiffs, including contact information and damage calculation; prepare letter for mailing to Plaintiffs Manning, Fitzgerald, Kasuba, Mullady, Taft, and Forauer re: depositions	0.90	27.00	LAF
	294617	Secretarial Time - Prepare letter for mailing to 25 Plaintiffs	1.00	50.00	LAF
Jan-28-14	294798	Secretarial Time - Prepare draft of Plaintiff's Rule 26(a)(1) Initial Disclosures	0.70	35.00	LAF
Jan-29-14	294729	Finish drafting requests to produce. Draft interrogatories. Research decertification standard.	3.30	577.50	CJL
	294731	Telephone calls to plaintiffs regarding damage calculations.	1.50	262.50	CJL
	294801	Secretarial Time - Prepare draft of Plaintiff's First Set of Requests to Produce to Defendant	0.70	35.00	LAF
Jan-30-14	313045	Telephone call from plaintiff.	0.10	17.50	CJL
	294940	Telephone calls to plaintiffs re damages.	2.60	455.00	CJL
	294941	Edit discovery requests.	0.30	52.50	CJL
	294942	Correspondence with Andy Maass re deposition schedule.	0.30	52.50	CJL
	294967	Review and revise discovery requests.	1.20	228.00	EHG
	295035	Secretarial Time - Revisions to Plaintiff's Rule 26(a)(1) Initial Disclosures; preparation of Plaintiff's First Set of Interrogatories to Defendant, Plaintiff's First Set of Requests to Admit to Defendant, and Plaintiff's First Set of	1.00	50.00	LAF

		Requests to Produce to Defendant; prepare Discovery Certificate			
Jan-31-14	295040	Secretarial Time - Final revisions to Plaintiff's Rule 26(a)(1) Initial Disclosures; E-File Discovery Certificate with Court; originals of Plaintiff's First Set of Interrogatories, Requests to Admit, Requests to Produce, and Initial Disclosures to Attorney Maass via first class mail	0.50	25.00	LAF
Feb-03-14	295368	Telephone calls to plaintiffs.	0.30	52.50	CJL
	295370	Emails from and to Andy Maass re discovery.	0.20	35.00	CJL
Feb-10-14	295722	Emails from and to Maass re discovery.	0.30	52.50	CJL
	295691	Telephone call to Doreen Forauer - left message.	0.10	19.00	EHG
	313046	Secretarial Time - Prepare letter for mailing to potential plaintiff	0.30	15.00	LAF
	295665	Paralegal Time - Telephone call to Candy Manning re: scheduling of deposition - 2/28 at 3:30 p.m.	0.20	6.00	LAF
	295666	Paralegal Time - Telephone calls to Marissa Fitzgerald, Linda Kasuba, Michael Mullady, and Gwen Taft re: scheduling of depositions - left messages	0.30	9.00	LAF
Feb-18-14	296197	Correspondence with plaintiff.; Telephone call from Mike Mulady.	0.40	70.00	CJL
Feb-19-14	296207	Review filing from Maass. Meet with Erin Gallivan to plan contacting and scheduling depositions.	0.60	105.00	CJL
	296179	Meet with Chris to plan discovery and depositions; review discovery requests; draft plan for next several weeks.	1.20	240.00	EHG
	295889	Paralegal Time - Prepare deposition chart - requested by Maass/scheduled; telephone call to Devon Austin (left message); telephone call to Debbie Bezio (left message); telephone call to Michael Mullady (left message); telephone call to Gwendolyn Taft (scheduled deposition for 2/28/14 at 9:00 a.m.)	0.70	21.00	LAF

	295890	Paralegal Time - Preparation of letters to Marissa Fitzgerald, Gwendolyn Taft, Candy Manning, and Devon Austin with notice of their scheduled depositions	0.60	18.00	LAF
	295891	Paralegal Time - Preparation of letters to Debbie Bezio and Michael Mullady with Maass' Notice of Deposition	0.30	9.00	LAF
Feb-20-14	296183	Draft letter to Attorney Maass.	0.30	60.00	EHG
Feb-21-14	296053	Secretarial Time - Prepare letter for mailing and emailing to Attorney Maass re: depositions on Feb. 27 and 28	0.30	18.00	LAF
	296055	Secretarial Time - Prepare letter or mailing to Debbie Bezio confirming her deposition for 2/27/14 at 10:30 a.m.	0.30	18.00	LAF
Feb-24-14	296231	Telephone call from plaintiff. Discuss 30b6 with E Gallivan. Discuss depo of lead plaintiff with E Gallivan.	0.50	87.50	CJL
	296164	Emails with Doreen Forauer.	0.30	60.00	EHG
	296165	Review discovery schedule.	0.20	40.00	EHG
Feb-25-14	296244	Email from and to Andy Maass.	0.40	70.00	CJL
	296259	Review email from Maass re: depositions and draft response.	0.40	80.00	EHG
	296273	Paralegal Time - Prepare letters for mailing to Linda Kasuba, Jolene Kalanquin, Matthew Martindale, Elizabeth Percy, and Scott Percy with copy of their Noticed Deposition for March 19th or 21st	0.50	15.00	LAF
Feb-26-14	296279	Emails and other work on depositions. Research in rules for same. Prepare for depositions tomorrow and Friday.	3.20	560.00	CJL
Feb-27-14	296313	Prepare for and attend depositions.	4.10	717.50	CJL
	296332	Prepare witnesses for depositions; conference with Attorney Larson between depositions.	3.70	740.00	EHG
Feb-28-14	296618	Prepare for and attend depositions.	4.30	752.50	CJL
	296396	Prepare clients for deposition.	1.70	340.00	EHG
	296411	Secretarial Time - Telephone call to Jolene Kalanquin confirming 3/19/14 at 10:30	0.30	18.00	LAF

		a.m.; prepare confirmation letter to Jolene Kalanquin			
	296412	Secretarial Time - Telephone call to Matthew Martindale (left message); telephone call to Scott and Elizabeth Percey (left message)	0.20	12.00	LAF
Mar-04-14	298210	Telephone call from Andrew H. Maass, Esquire - spoke	0.10	17.50	CJL
Mar-07-14	298235	Attention to deposition dates and telephone calls to deponents.	1.80	315.00	CJL
	297051	Secretarial Time - Prepare letter for mailing to Shelley Hier confirming deposition scheduled for 3/21/14 at 2:30 p.m.	0.30	18.00	LAF
	297058	Paralegal Time - Saving Initial Disclosures provided on CD to worldox	0.30	9.00	LAF
Mar-10-14	298244	Telephone call from witness Percey re deposition.; Telephone calls to arrange depositions. Email from Maass. Email to Maass.	0.80	140.00	CJL
	297255	Paralegal Time - Prepare letters for mailing to Susan D. Clark, Carole Kulikowski, Donna Priolo, Courtney Towle, Jamie Tucker, Ronald Austin, Nancy Bart, Mary Lou Cameron, Deborah Connors, Linda Stocker Reuther, Carol Pritchard, Robert Middleton, Mark Miller, and Amanda Pritchard with Maass' Notice of Deposition for their scheduled deposition	0.70	21.00	LAF
Mar-11-14	298261	Telephone call to E Percey, Witness. Attention to deposition scheduling.; Emails from and to Maass re witness depositions for Percey and Percey.	0.50	87.50	CJL
Mar-12-14	298270	Emails from Maass re depositions.	0.20	35.00	CJL
	297269	Secretarial Time - Telephone conference with Susan Clark; prepare confirmation letter for mailing to Susan Clark for deposition to be held on 3/21/14 at 1:00 p.m.; update deposition list	0.50	30.00	LAF
Mar-13-14	298277	Attention to scheduling depositions.;	0.70	122.50	CJL

	Telephone call to Andrew H. Maass, Esquire - spoke			
	298285 Email from Maass re depositions.; Telephone call to Andrew H. Maass, Esquire - spoke	0.40	70.00	CJL
	297272 Secretarial Time - Telephone call from Nancy Bart (rescheduled her deposition for 3/19/14 at 9 a.m.); prepare confirmation letter to Nancy Bart re: her scheduled deposition	0.40	24.00	LAF
	297273 Paralegal Time - Left telephone message for Elizabeth Percey; prepare confirmation letter to Elizabeth and Scott Percey re: their depositions set for March 21st at 9 a.m. and 11 a.m.	0.30	9.00	LAF
Mar-17-14	297295 Receive and review Defendants responses to requests to admit.	0.30	52.50	CJL
	313047 Secretarial Time - Telephone conference with plaintiff	0.20	12.00	LAF
Mar-18-14	297454 Attention to scheduling depositions - conversation with Linda Fenton.	0.20	35.00	CJL
	297459 Prepare for depositions of witnesses tomorrow.	0.40	70.00	CJL
	297462 Telephone call from Jolene K - cant make depo tomorrow.; Telephone call to Andrew H. Maass, Esquire - left message	0.10	17.50	CJL
	297463 Emails to Maass re depositions.	0.20	35.00	CJL
Mar-19-14	298290 Prepare for and defend deposition of Nancy Bart.	2.70	472.50	CJL
	298292 Letter to witness Maureen Dunham re deposition.	0.10	17.50	CJL
	298026 Secretarial Time - Printing from CD and scanning of Vermont Country Store's Responses to Plaintiffs' First Set of Requests to Produce	0.30	18.00	LAF
	298027 Secretarial Time - Prepare letter for mailing to Maureen Dunham	0.30	18.00	LAF
	313048 Secretarial Time - Telephone call to Carole Kulikowski; telephone call to Courtney Towle; telephone call to Mary Lou	0.40	24.00	LAF

Cameron; telephone call to Deborah C. Connors.

Mar-20-14	313049	Telephone call with Clarissa Ramano. Multiple emails from and to A Maass re depositions. Prepare for depositions tomorrow. Attention to scheduling April depositions.	1.10	192.50	CJL
	297899	Research re: standard for decertification.	0.70	140.00	EHG
	313050	Secretarial Time - Prepare letter for mailing to Courtney Towle	0.30	18.00	LAF
	313051	Secretarial Time - Telephone call to Jamie Tucker; prepare letter for mailing to Jamie Tucker	0.30	18.00	LAF
	313052	Secretarial Time - Telephone call to Linda Stocker Reuther; telephone call to Carol Pritchard ; telephone call to Amanda Pritchard;	0.30	18.00	LAF
	313053	Secretarial Time - Prepare letter for mailing to Robert Middleton	0.30	18.00	LAF
Mar-21-14	297600	Prepare for and defend depositions of witnesses	4.30	752.50	CJL
	297901	Deposition prep with witnesses.	0.50	100.00	EHG
	297908	Conference with Attorney Larson.	0.60	120.00	EHG
	297911	Draft 30(b)(6) notice.	0.30	60.00	EHG
Mar-24-14	313054	Research and contact potential witness	0.80	140.00	CJL
	297871	Attention to noticing 30b6 deposition.	0.50	87.50	CJL
Mar-25-14	313055	Secretarial Time - Prepare letter for mailing to Ronald Austin	0.30	18.00	LAF
	313056	Secretarial Time - Telephone call to Carole Kulikowski	0.20	12.00	LAF
	313057	Secretarial Time - Telephone call to Linda Stocker Reuther; telephone call to Carol Pritchard; telephone call to Amanda Pritchard	0.30	18.00	LAF
	313058	Secretarial Time - Telephone call to Mary Lou Cameron; prepare confirmation letter to Mary Lou Cameron	0.30	18.00	LAF

	313059	Secretarial Time - Telephone call to Susan Clark; prepare confirmation letter to Susan Clark	0.30	18.00	LAF
	313060	Secretarial Time - Telephone call to Deborah Connors; prepare confirmation letter to Deborah Connors.	0.30	18.00	LAF
Mar-26-14	298338	Emails from and to Maass scheduling 20(b)(6).	0.20	35.00	CJL
	313061	Correspondence with potential witness	0.20	35.00	CJL
	313062	Secretarial Time - Telephone call from Ronald Austin; prepare confirmation letter for mailing to Ronald Austin	0.30	18.00	LAF
Apr-01-14	313063	Telephone call from Courtney Towle	0.20	35.00	CJL
Apr-04-14	298775	Work on scheduling 30b6, email from Maass, review depo schedules for next week. Telephone call to Scott Percey, witness.	0.70	122.50	CJL
	298776	Receive and review Defendant's answers to interrogatories.	0.20	35.00	CJL
	298777	Receive and review motion to compel depositions.	0.30	52.50	CJL
	299059	Telephone call to Doreen Forauer - left message.	0.10	20.00	EHG
	313064	Secretarial Time - Prepare confirmation letter for mailing to Mark Miller	0.30	18.00	LAF
Apr-07-14	299216	Emails from and to Maass scheduling 30b6 depo	0.30	52.50	CJL
	299217	Emails from and to Andy Maass scheduling depositions of non-party witnesses.	0.20	35.00	CJL
	299221	Review motion to compel depositions.	0.10	17.50	CJL
Apr-08-14	299204	Attend Clarissa Ramono deposition.	1.10	192.50	CJL
	299207	Telephone call from plaintiff Kulicowski.	0.10	17.50	CJL
	299211	Correspondence to deposition witnesses re Maass' discovery requests in depositions.	0.30	52.50	CJL
	299213	Email from Maass and to Maass re depositions schedule for this week.	0.20	35.00	CJL

	299229	Secretarial Time - Prepare letter for mailing to Scott Percey	0.30	18.00	LAF
	299230	Secretarial Time - Prepare letter for mailing to Elizabeth Percey	0.30	18.00	LAF
Apr-10-14	299160	Prepare for depos and call witnesses for scheduling. Correspondence to former deponents regarding transcripts.	1.10	192.50	CJL
	299161	Begin response to Maass motion re depositions.	0.80	140.00	CJL
	299162	Prep and attend depositions of Middleton and Towle.	3.10	542.50	CJL
	299140	Prep witnesses for deposition.	0.90	180.00	EHG
	299143	Email to Doreen Forauer	0.20	40.00	EHG
	313065	Secretarial Time - Prepare letters for mailing to Devon Austin, Nancy Bart, Debbie Bezio, Marissa Fitzgerald, Candy Manning, Elizabeth Percey, Scott Percey, and Gwendolyn Taft	0.60	36.00	LAF
Apr-11-14	299185	Prepare for and defend depositions of three plaintiffs.	3.20	560.00	CJL
	299188	Draft memorandum in opposition to motion to compel or dismiss.	1.90	332.50	CJL
	299604	Prepare witnesses for depositions.	1.10	220.00	EHG
	299249	Secretarial Time - Drafting of Affidavit of Christopher Larson	0.30	18.00	LAF
Apr-12-14	313066	Finish draft of opposition to plaintiffs motion.	2.60	455.00	CJL
Apr-14-14	299322	Finish and edit memo in opposition.	1.30	227.50	CJL
	299325	Prepare for and defend deposition of Miller.	1.60	280.00	CJL
	299326	Notice of deposition to Maass.	0.10	17.50	CJL
	299330	Telephone call from Bezio.	0.20	35.00	CJL
	299313	Secretarial Time - Prepare Plaintiff's Memorandum in Opposition to Defendant's Motion to Compel Certain Plaintiffs to Attend Deposition, Affidavit of Christopher Larson in Support, and	0.40	24.00	LAF

		Certificate of Service; E-filing with U.S. District Court with copies to Attorney Maass			
	299316	Secretarial Time - Prepare Notice of Deposition to The Vermont Country Store; preparation of Discovery Certificate; E-Filing with Court; copies to Attorney Maass	0.50	30.00	LAF
Apr-15-14	313067	Telephone call to Bob Middleton	0.20	35.00	CJL
	299551	Secretarial Time - Email of deposition transcript to Debbie Bezio for her review and execution	0.30	18.00	LAF
Apr-18-14	299618	Secretarial Time - Email deposition transcript to Nancy Bart for her review	0.40	24.00	LAF
Apr-22-14	299930	Prepare for 30 b 6 deposition.	5.70	997.50	CJL
Apr-23-14	299921	Prepare for and attend deposition of 30 b 6.	6.70	1,172.50	CJL
	299922	Telephone call from Candace Mayette. Telephone call to Candace Mayette.	0.20	35.00	CJL
	313068	Secretarial Time - Prepare letter for mailing to Mark Miller	0.30	18.00	LAF
Apr-24-14	313069	Secretarial Time - Prepare letter for mailing to Ronald Austin	0.30	18.00	LAF
	313070	Secretarial Time - Prepare letter for mailing to Deborah Connors	0.30	18.00	LAF
Apr-25-14	299895	Secretarial Time - Prepare letter for mailing to Attorney Maass with original signed deposition transcript of Nancy Bart	0.30	18.00	LAF
Apr-30-14	300098	Paralegal Time - Prepare letter for mailing to Attorney Maass with original signed deposition transcript of Deborah Connors	0.30	9.00	LAF
May-02-14	300498	Secretarial Time - Prepare letter for mailing to Attorney Maass with original signed deposition transcript of Ronald Austin	0.30	18.00	LAF
	300500	Secretarial Time - Email deposition transcript to Mark Miller for review	0.30	18.00	LAF
May-06-14	313071	Background research re FLSA standards	2.00	0.00	NML

May-07-14	313073	Secretarial Time - Prepare letter for mailing to Courtney Towle	0.30	18.00	LAF
	301237	Secretarial Time - Prepare letter for mailing to Robert Middletown re: deposition transcript	0.30	18.00	LAF
	313072	Continued background research re FLSA standards	3.00	0.00	NML
	301073	Researched de minimus standard	1.00	200.00	NML
May-08-14	300818	Telephone call from A Maass re resolution. Discussion with E Gallivan regarding same.	0.30	52.50	CJL
May-09-14	301080	Researched Settlement Rules for FLSA Claims	1.50	300.00	NML
May-12-14	300942	Review expenses and attorney fees for claim and settlement research.	1.70	297.50	CJL
	300859	Conference with C.Larson re: settlement ideas.	1.50	300.00	EHG
	301082	Reasonable Attorney Fees Research	1.50	300.00	NML
May-13-14	301137	Telephone call to Andrew H. Maass, Esquire - spoke regarding potential settlement. Preparation for call.	0.50	87.50	CJL
May-14-14	301114	Telephone call from Andrew H. Maass, Esquire - spoke	0.10	17.50	CJL
	301117	Telephone call to Sue Clark.	0.30	52.50	CJL
May-15-14	313074	Work on settlement offer by compiling and checking data on log in times from VCS raw data discovery for Nancy Bart as test case.	3.40	595.00	CJL
	301201	Discuss potential settlement with E Gallivan.	0.60	105.00	CJL
May-16-14	301205	Continue working with discovery to create claim amounts; Telephone call to Andrew H. Maass, Esquire - left message	0.10	17.50	CJL
May-17-14	301213	Review discovery schedule	0.10	17.50	CJL
May-19-14	302131	Prepare for telephone call with Maass.; Telephone call to Andrew H. Maass, Esquire - left message; Telephone call	0.70	122.50	CJL

from Andrew H. Maass, Esquire - left
message

May-21-14	302149 Telephone call with A Maass re settlement. Research mediator.	0.40	70.00	CJL
May-23-14	301653 Researched motion for final certification	1.10	137.50	NML
May-28-14	301830 Telephone call to Andrew H. Maass, Esquire - left message; Review reserch from Nancy re certification.	0.40	70.00	CJL
	302038 Paralegal Time - Prepare letter for mailing to Attorney Maass with original executed deposition transcript of Mark Miller	0.30	9.00	LAF
	301937 Final certification research	0.40	50.00	NML
Jun-02-14	302226 Emails from and to Chip Emerson at court.	0.20	35.00	CJL
Jun-03-14	302471 Respond to request to admit; Telephone call to Andrew H. Maass, Esquire - left message	2.40	420.00	CJL
	302428 Secretarial Time - Prepare Plaintiff's Responses to Defendant's Requests for Admission and Certificate of Service; E-File with Court	0.60	36.00	LAF
Jun-04-14	302455 Telephone call from Andrew H. Maass, Esquire - left message; Telephone call to Andrew H. Maass, Esquire - left message; Receive emails from docket clerk.	0.40	70.00	CJL
Jun-05-14	302485 Telephone call from Andrew H. Maass, Esquire - spoke re settlement.	0.10	17.50	CJL
Jun-13-14	303459 Review various pleadings and correspondence regarding order from court and discovery and settlement.; Telephone call to Andrew H. Maass, Esquire - left message	2.80	490.00	CJL
	303126 Secretarial Time - Prepare letter for mailing to Attorney Maass	0.30	18.00	LAF
	313075 Paralegal Time - Prepare letter for mailing to in-state Plaintiffs Linda Kasuba, Jolene Kalanquin, Matthew Martindale, Susan Clark, Carole Kulikowski, Jamie Tucker, Linda Stocker Reuther, Carol Pritchard, and Amanda Pritchard; prepare letter for mailing to out-of-state Plaintiffs Michael	1.50	45.00	LAF

Mullady, Candice Mayette, and Donna Priolo.

Jun-16-14	303643	Secretarial Time - Printing of deposition transcripts for review that have been executed and provided to Attorney Maass (Emile Traske, Ronald Austin, Nancy Bart, Deborah Connors, and Mark Miller)	0.30	18.00	LAF
	313076	Paralegal Time - Telephone conference with Michael Mullady scheduling telephone deposition; telephone call to Susan Clark scheduling her deposition; email to Lynne at Attorney Maass' office re: scheduling; prepare confirmation letters for mailing to Michael Mullady and Susan Clark; prepare Table of Scheduled Depositions	0.90	27.00	LAF
Jun-23-14	303688	Paralegal Time - Email of deposition transcript to Robert Middleton for his review	0.20	6.00	LAF
	303796	Research final certification standard	0.60	75.00	NML
Jun-24-14	303803	Researched final certification standard	1.60	200.00	NML
Jun-25-14	303813	Depo Review	0.70	87.50	NML
Jun-26-14	303983	Telephone call from Andrew H. Maass, Esquire - spoke	0.10	17.50	CJL
	303817	Depo review	2.70	337.50	NML
Jun-27-14	303988	Attention to file and prepare for depositions on monday.; Telephone call to Doreen Forauer - left message; Telephone call to Andrew H. Maass, Esquire - spoke	1.30	227.50	CJL
	303820	Depo Review	1.00	125.00	NML
Jun-30-14	303869	Prepare for and defend depositions of plaintiffs.; Telephone call to Andrew H. Maass, Esquire - left message	4.10	717.50	CJL
	303876	Telephone call form Carol Pritchard.; Telephone call to Andrew H. Maass, Esquire - spoke	0.30	52.50	CJL
	304035	Paralegal Time - Prepare letter for mailing to Attorney Maass with Deborah Connors' Weekly Schedule Detail Report as additional disclosed documents	0.30	9.00	LAF

	304040	Depo review; Drafted request to produce	1.70	212.50	NML
Jul-01-14	304557	Telephone call from Andrew H. Maass, Esquire - spoke	0.10	17.50	CJL
	304559	Discussions regarding research with Nancy.	0.50	87.50	CJL
	304393	Paralegal Time - Email to Lynne at Attorney Maass' office re: scheduling of deposition of Carol Pritchard and getting more tentative dates for later in July; receipt of additional dates for depositions and calendaring of same; telephone conference with Carol Pritchard scheduling depositions; prepare letters for mailing to Carol Pritchard and Amanda Pritchard confirming depositions scheduled for July 8; email to Lynne confirming depositions	0.70	21.00	LAF
	304399	Paralegal Time - Telephone call from Candace Mayette Barrick; scheduled telephonic deposition for 7/15 at 9 a.m.; prepare confirmation letter for mailing to Candace Barrick; email to Lynn at Attorney Maass' office	0.30	9.00	LAF
	304878	Drafted Second RTP; Depo Review	2.20	275.00	NML
Jul-02-14	304882	Drafted Second RTP	4.50	562.50	NML
Jul-03-14	304887	Deposition Review to prep for trial	1.10	137.50	NML
Jul-08-14	304593	Prepare for and defend depositions of Pritchards (no show)	0.70	122.50	CJL
	304525	Paralegal Time - Prepare letter for mailing to Attorney Maass with original deposition transcript and errata sheet of Candy Manning	0.30	9.00	LAF
	313077	Paralegal Time - Telephone conference with Carole Kulikowski scheduling her deposition; prepare confirmation letter to Ms. Kulikowski; email to Lynn at Attorney Maass' office	0.30	9.00	LAF
Jul-09-14	304547	Telephone call from Andrew H. Maass, Esquire - spoke; Telephone call to Andrew H. Maass, Esquire - spoke	0.30	52.50	CJL
	304548	Attention to correspondence to Andy Maass.	0.30	52.50	CJL

	304537	Secretarial Time - Prepare letter for mailing to Attorney Maass	0.30	18.00	LAF
Jul-14-14	304944	Telephone call to Andrew H. Maass, Esquire - spoke	0.10	17.50	CJL
	305140	Paralegal Time - Left message for Carol Pritchard re: rescheduling of her and Amanda's depositions	0.20	6.00	LAF
	305148	Paralegal Time - Telephone calls to and spoke with Candice Mayette Barrick and Carole Kulikowski canceling their scheduled depositons	0.20	6.00	LAF
Jul-16-14	304953	Discuss settlement needs with Nancy L.	0.40	70.00	CJL
Jul-18-14	304926	Researched FLSA settlement standards	2.60	325.00	NML
Jul-21-14	305709	Reviewed Settlement Agreement	0.30	37.50	NML
Jul-22-14	305715	Researched Attorney fees and Settlement Requirements	1.80	225.00	NML
Jul-23-14	305725	Revised Settlement Agreement provided by Defendant	1.60	200.00	NML
Jul-25-14	305529	Emails from and to Maass.	0.30	52.50	CJL
Jul-28-14	305526	Telephone call to Debbie Bezio - left message	0.10	17.50	CJL
Jul-30-14	305501	Work on settlement agreement.; Telephone call to Doreen Forauer - left message; Telephone call to Doreen Forauer - left message	1.50	262.50	CJL
	305503	Emails from and to Maass and revise agreement per same.	0.30	52.50	CJL
Jul-31-14	305841	Email to Doreen.	0.50	87.50	CJL
Aug-01-14	305851	Work on settlement motion	0.70	122.50	CJL
	305774	Research requirements for motion to approve settlement; Drafted Motion to Approve Settlement; Drafted Memorandum of Law	2.80	350.00	NML
Aug-12-14	307066	Drafted memorandum of law in support of joint motion to approve the settlement	0.90	112.50	NML
Aug-13-14	306303	Review settlement agreement and motion.;	0.50	87.50	CJL

	Review settlement motion.; Telephone call to Andrew H. Maass, Esquire - spoke			
	307070 Drafted memorandum of law in support of approving settlement	4.90	612.50	NML
Aug-14-14	306296 Final touches on filing and forward to Andy Maass.	0.50	87.50	CJL
	307075 Drafted memorandum of law in support of motion for settlement	0.80	100.00	NML
Aug-18-14	306483 Review documents from Andy Maass.; Attention to filing documents.	0.40	70.00	CJL
	307093 Revised settlement agreement	0.50	62.50	NML
Aug-19-14	306494 Work on filing, email to court.	0.40	70.00	CJL
	306649 Secretarial Time - E-Filing of Stipulated Motion to Approve Settlement with Exhibits (Settlement Agreement and Notice of Fair Labor Standards Act Settlement) and Plaintiff's Memorandum of Law Supporting the Stipulated Motion to Approve Settlement	0.80	24.00	LAF
	307099 Prepared Motion to be Filed	1.10	137.50	NML
Aug-27-14	307476 Attention to court order re approval.; Correspondence with court re notice.	0.60	105.00	CJL
	307133 Revised Notice to Opt-In Plaintiffs	0.50	62.50	NML
Sep-06-14	307670 Review order from court re notice.	0.20	35.00	CJL
Sep-08-14	307691 Review settlement docs.	0.20	35.00	CJL
	308373 Determined next steps	0.40	50.00	NML
Sep-09-14	308282 Attention to class notice.	0.20	35.00	CJL
	307901 Secretarial Time - Preparation of Certificate of Service of Notice of Fair Labor Standards Act Settlement upon All Opt-In Plaintiffs; E-File with Court; mailing of Notice with attached Settlement Agreement to All Opt-In Plaintiffs	1.10	33.00	LAF
Sep-10-14	308384 Telephone Call from Jolene Kalanquin	0.20	25.00	NML
Sep-11-14	308390 Telephone call to Candice Mayette Barrick - spoke	0.20	25.00	NML

Sep-15-14	308403 Telephone Call from Susan Clark; Telephone call to Matthew Martindale - left message	0.30	37.50	NML
Sep-16-14	308260 Attention to motion re Cameron.	0.60	105.00	CJL
	308410 Drafted motion to dismiss Mary Lou Cameron	1.60	200.00	NML
Sep-17-14	308539 Secretarial Time - Prepare Motion to Remove An Opt-In Plaintiff, Larson Affidavit in Support, and Certificate of Service; E-File with Court	0.50	15.00	LAF
	308416 Revised motion to remove opt-in plaintiff	0.20	25.00	NML
Sep-18-14	308459 Emails from and to Nancy Bart.	0.30	52.50	CJL
Sep-24-14	309045 Drafted motion to oppose plaintiff	1.20	150.00	NML
Sep-25-14	308738 Attention to motion re Cameron.	0.20	35.00	CJL
	309053 Motion to oppose plaintiff; Telephone call to Matthew Martindale - spoke	0.60	75.00	NML
Sep-26-14	308714 Secretarial Time - Preparation of Plaintiff's Opposition to Defendant's Response to Motion to Remove an Opt-In Plaintiff and Certificate of Service; E-File with Court	0.50	15.00	LAF
Oct-01-14	309000 Email from Bob Middleton.	0.20	35.00	CJL
Oct-02-14	310147 Email correspondence with Bob Middleton	0.30	37.50	NML
Oct-15-14	310189 Telephone Call to Marsha Fitzgerald - left message	0.10	12.50	NML
Oct-20-14	310288 Telephone Call from Deborah Conners	0.20	25.00	NML
Oct-23-14	310452 Submitted official comments to court	0.40	50.00	NML
Oct-30-14	310716 Emails from and to Chip Emmerson.	0.20	35.00	CJL
Nov-04-14	310941 Receive notice from court re fairness hearing. Research regarding same.	0.30	52.50	CJL
Nov-05-14	311142 Discuss with nancy L communication with Chip Emmerson (vt Dist).; Review case file documents, pleadings, notices, federal rules and cases regarding fairness hearing. Correspondence with Court regarding same.	3.00	525.00	CJL

	311408	Research regarding Fairness Hearing protocols and standards	1.80	225.00	NML
Nov-06-14	311136	Emails from and to Chip Emmerson re notice, etc. Attention to mailing notice of plaintiffs.	0.40	70.00	CJL
	311139	Emails from and to A Maass.	0.60	105.00	CJL
	311151	Secretarial Time - Preparation of Certificate of Service of Notice of Fairness Hearing on Plaintiffs; E-File with Court; copy of Notice of Hearing to Plaintiff and Opt-In Plaintiffs	0.60	18.00	LAF
	311412	Email to Robert Middleton with status update	0.20	25.00	NML
Nov-10-14	311791	Telephone call from Carole F. Kulikowski - spoke	0.10	12.50	NML
Dec-01-14	312540	Work on memo for hearing preparation	1.30	162.50	NML
Dec-02-14	312548	Work on memo for hearing preparation	0.70	87.50	NML
Dec-05-14	312817	Prepare for fairness hearing.	0.80	140.00	CJL
Totals			433.00	\$63,918.00	

FEE SUMMARY:

Lawyer	Hours	Effective Rate	Amount
Christopher J. Larson	273.80	\$175.00	\$47,915.00
Erin H. Gallivan	31.60	\$194.34	\$6,141.00
Linda A. Fenton	68.40	\$47.69	\$3,262.00
Tanya Love Forest	5.00	\$30.00	\$150.00
Nancy Livak	54.20	\$119.00	\$6,450.00

DISBURSEMENTS

		Disbursements	Receipts
Apr-01-12	260451	Legal Research (March)	183.94
May-08-12	262127	Legal Research (April)	18.50
May-31-12	263697	Legal Research	6.00
Dec-10-12	272700	Filing Fee for Complaint	350.00
	272852	Photocopies	4.40
	272853	Postage	2.15
Dec-13-12	273078	Photocopies	5.80
	273079	Postage	2.15

Dec-20-12	273311 Service fees - VT Country Store	78.60
Dec-27-12	273639 Photocopies	0.20
	273640 Postage	0.45
Jan-15-13	274763 Photocopies	1.20
	274764 Postage	1.35
Feb-28-13	277136 Legal Research	35.52
Mar-08-13	277726 Photocopies	117.20
Mar-11-13	277731 Photocopies	68.00
Mar-12-13	277741 Photocopies	11.20
	277742 Postage	1.06
Mar-14-13	277915 Photocopies	9.60
	277916 Postage	3.44
Mar-31-13	278497 Legal Research	0.60
Apr-15-13	279515 Photocopies	2.00
	279516 Postage	0.92
Apr-30-13	280355 Legal Research	36.81
May-21-13	281627 Photocopies	1.20
	281628 Postage	0.92
May-28-13	281745 Photocopies	0.40
	281746 Postage	0.46
May-29-13	281751 Photocopies	0.40
	281752 Postage	0.92
May-31-13	281867 Legal Research	6.58
Jun-13-13	282610 Photocopies	3.20
	282611 Postage	1.32
Jun-30-13	283412 Legal Research	1.11
Aug-01-13	285648 Photocopies	4.80
	285649 Postage	1.72
Sep-18-13	287528 Photocopies	930.00
Sep-20-13	287655 Photocopies	0.40
	287656 Postage	511.76
Sep-25-13	288019 Postage	17.16
Sep-26-13	288037 Postage	3.30
Sep-27-13	288058 Photocopies	1.20
	288059 Postage	0.66
	288152 Postage	2.64
Sep-30-13	288162 Postage	2.42
Oct-02-13	288570 Postage	0.66
Oct-03-13	290635 Postage to Canada	1.10
	288438 Postcards	95.96

Oct-04-13	288681 Photocopies	0.60
	288675 Postage	228.69
	288682 Postage	0.46
Oct-09-13	289090 Postage	1.65
Oct-10-13	289104 Postage	0.33
Oct-11-13	289198 Photocopies	0.60
	289199 Postage	0.46
Oct-16-13	289414 Photocopies	0.20
	289415 Postage	4.42
Oct-18-13	289500 Photocopies	1.00
	289501 Postage	0.46
Oct-21-13	289832 Photocopies	1.80
	289833 Postage	1.32
Oct-23-13	289848 Postage	0.33
Oct-24-13	290062 Photocopies	1.00
	290063 Postage	0.46
Oct-31-13	290170 Legal Research	14.39
Nov-01-13	290352 Photocopies	0.40
	290353 Postage	0.46
Nov-04-13	290362 Photocopies	0.60
	290363 Postage	0.46
Nov-08-13	290617 Photocopies	1.20
	290618 Postage	0.66
Nov-19-13	291205 Photocopies	1.60
	291206 Postage	0.46
Nov-30-13	292335 Legal Research	27.46
Jan-27-14	294766 Photocopies	6.20
	294767 Postage	12.00
Jan-31-14	295067 Legal Research	7.88
	294992 Photocopies	1.40
	294998 Photocopies	3.80
	294993 Postage	2.88
	294999 Postage	1.61
Feb-10-14	295574 Photocopies	0.20
	295575 Postage	0.48
Feb-19-14	296004 Photocopies	0.20
	296012 Photocopies	3.60
	296005 Postage	0.48
	296013 Postage	2.88
Feb-21-14	296093 Photocopies	0.80

	296094Postage	0.96
Feb-25-14	296365Photocopies	3.00
	296366Postage	2.40
Feb-28-14	296418Photocopies	0.60
	296419Postage	0.48
Mar-07-14	297162Photocopies	0.60
	297163Postage	0.48
Mar-10-14	297182Photocopies	8.40
	297183Postage	6.72
Mar-12-14	297430Photocopies	0.75
	297431Postage	0.48
Mar-13-14	297433Photocopies	2.25
	297434Postage	1.44
Mar-19-14	297740Photocopies	12.80
	297741Photocopies	0.20
	297742Postage	0.48
Mar-20-14	297753Photocopies	0.60
	297759Photocopies	0.80
	297754Postage	0.48
	297760Postage	0.96
Mar-25-14	297986Photocopies	2.50
	297987Postage	1.92
Mar-26-14	297992Photocopies	0.75
	297993Postage	0.48
Mar-31-14	298358Legal Research	23.59
Apr-04-14	299343Photocopies	0.75
	299344Postage	0.48
Apr-08-14	299364Photocopies	0.50
	299365Postage	0.96
Apr-10-14	299390Photocopies	2.00
	299391Postage	3.84
Apr-14-14	299572Photocopies	2.50
	299577Photocopies	1.00
	299573Postage	0.69
	299578Postage	0.48
Apr-17-14	299484Depositions of Austin, Bezio and Fitzgerald	164.30
	299486Depositions of Taft and Manning	136.40
	299488Deposition of Bart	91.45
Apr-22-14	299854Photocopies	38.75

Apr-23-14	299867 Photocopies	77.50
Apr-24-14	299872 Photocopies	0.25
	299979 Photocopies	0.50
	299873 Postage	0.48
	299980 Postage	0.96
Apr-25-14	299993 Photocopies	0.75
	299994 Postage	3.50
Apr-30-14	301510 Legal Research	8.72
	301511 Legal Research	8.90
	300112 Photocopies	0.50
	300113 Postage	2.03
May-01-14	300195 Depositions/Austin, Connors and Miller	108.50
May-02-14	300456 Photocopies	0.50
	300457 Postage	2.45
May-05-14	300291 Depositions/Middleton, Towle and Romano	62.00
	300291 Depositions/Middleton, Towle and Romano	106.95
May-07-14	300554 Photocopies	0.50
	300555 Postage	0.96
May-22-14	301607 Deposition of Emily Treske	752.70
May-28-14	301916 Photocopies	0.50
	301917 Postage	2.24
May-31-14	302072 Legal Research	7.55
Jun-03-14	302502 Photocopies	2.50
	302503 Postage	0.69
Jun-13-14	303201 Photocopies	3.25
	303202 Postage	6.24
Jun-16-14	303209 Photocopies	24.25
	303218 Photocopies	1.50
	303219 Postage	0.96
Jun-30-14	304128 Legal Research	12.81
	304059 Photocopies	0.50
	304060 Postage	1.19
Jul-01-14	304416 Photocopies	2.50
	304418 Photocopies	0.75
	304417 Postage	0.96
	304419 Postage	0.48
Jul-08-14	304435 Photocopies	0.75
	304436 Postage	3.29
Jul-09-14	304697 Photocopies	0.75

	304709	Photocopies	0.50	
	304698	Postage	0.48	
	304710	Postage	0.48	
Jul-22-14	305016	Depo of Susan Clark & Michael Mullady	120.90	
Jul-31-14	305795	Legal Research	13.35	
Aug-31-14	307424	Legal Research	14.60	
Sep-09-14	307922	Photocopies	65.00	
	307923	Postage	17.94	
Sep-17-14	308348	Photocopies	5.25	
	308349	Postage	2.07	
Sep-26-14	308885	Photocopies	2.25	
	308886	Postage	1.44	
Nov-06-14	311173	Photocopies	12.00	
	311174	Postage	11.52	
Totals			<hr/> \$4,865.57	<hr/> \$0.00
Total Fees, Disbursements				<hr/> \$68,783.57
Previous Balance				\$0.00
Previous Payments				\$0.00
Balance Due Now				<hr/> \$68,783.57